

~~CONFIDENTIAL~~

16 MAR 1983

MEMORANDUM FOR: Chief, Physical Security Division

FROM:

[redacted]  
Chief, Headquarters Security Branch

25X1

SUBJECT: Proposed Employee Foot Race on the Headquarters Compound

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1. [redacted] DC/BSD/OP, extension [redacted] has requested Office of Security approval and security requirements for the Employee Activity Association to hold a five (5) mile foot race on the Headquarters Compound this Spring. Attached is a diagram of the proposed course. After evaluating this request I see no objection in allowing the race to take place provided the requirements in paragraph 2 are met.

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2. In order for the race to take place without interrupting Agency business and meeting security and safety requirements the following recommendations are made.

- a. The race should be run on a Sunday between the hours of 0900 and 1300.
- b. Participants and spectators would have to be limited to Agency employees and families.
- c. No publicity would be allowed outside of the Agency.
- d. Sponsors of the race would have to provide a minimum of 14 traffic monitors at the various intersections along the course.
- e. Runners must be instructed to stay as close to the right hand side of the street as possible facing oncoming traffic.
- f. Runners have to be made aware that the road ways in which they are running would not be exclusive to their use but would also be open to normal vehicle traffic.

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- g. Sponsors of the race must coordinate with the Office of Medical Services to insure that an adequate number of medical personnel are on hand to assist any runner requiring medical attention.

3. It is felt that if the above requirements are met the race can be run in a safe and secure manner. With your approval and/or added requirements I will pass this information on to



25X1

Attachment

TOILET FACILITIES, PARTICULARLY FOR FAMILY  
MEMBERS WHO DON'T HAVE BADGES TO COME  
INTO THE BLDG.

16 February 1982

MEMORANDUM FOR: Deputy Chief, Benefits and Services Division

FROM : [redacted]  
Fitness Room Coordinator

SUBJECT : Proposed Employee Spring Race

Per previous instructions, I held a meeting this morning with [redacted] in regard to an "in house" race that [redacted] had proposed for this spring. We roughed out what we would like to do and how we would like to do it. It was proposed that the race be held on Saturday, 1 May 1982, and that the race course cover the perimeter of the compound (including West Parking Lot) and be five miles in length. The preferred time is 9:30 a.m. It was suggested that sterile certificates be presented to all participants and that trophies be awarded in the following categories: 1st Place Men Overall, 1st Place Women Overall, 1st Place Male Over 30, 1st Place Female Over 30, 1st Place Male Over 45, and 1st Place Female Over 45. If the main concepts are approved, posters would be placed in Headquarters and in the "out" buildings at the earliest possible time with registration sheets to show interest and estimate participants.

A short meeting with [redacted] EAA Assistant Coordinator, indicated that, pending approval, a small grant might be written into the EAA budget to aid in the necessary funding. A \$1.00 registration fee to be paid by participants would provide the remainder.

I met briefly with [redacted] Headquarters Security Branch, who indicated that there might be a problem with the runners and normal Agency traffic, even on a Saturday. They would be reluctant and/or unable to close the roads during that time.

I have no idea where such a race could be run if not on the compound. [redacted] feel that the race should be run on the proposed course, if at all.

[redacted]

## 2-Way Memo

Subject: Five Mile CIA Road Race

### INSTRUCTIONS

Use routing symbols whenever possible.

**SENDER (Originator of message):**

Use brief, informal language.

Conserve space.

Forward original and one copy.

**RECEIVER (Replier to message):**

Reply below the message, keep one copy, return one copy.

To : PAB  
EAA

DATE OF MESSAGE

27 Oct 81

ROUTING SYMBOL

GC52 Hqs

SIGNATURE OF ORIGINATOR

TITLE OF ORIGINATOR

INITIAL MESSAGE

It is requested that your office, with the assistance of the EAA and regular Agency joggers, plan an Agency five mil run for next spring, preferably in April. It is suggested that the present course being used during daily runs on the Federal Highway Administration road be used if held during a normal work-day; or, that a course around the Agency compound be used and held on Saturday morning. Age group trophies could be given in each age category, male and female, for the top finishers and certificates of participation could be given to all persons.

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REPLY MESSAGE

From :

DATE OF REPLY

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MEMORANDUM FOR:

SECURITY COORDINATOR:

[REDACTED]

D/C, HQS. SECURITY BRANCH,  
PHYSICAL SEC. DIV., OS

1 E 20 HQS.

[REDACTED]

SAFETY STAFF, [REDACTED]

Date

FORM 5-75 101 USE PREVIOUS EDITIONS

GPO : 1981 O - 345-783

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